

International Academy of Dance
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www.IADance.com



For Office Use Only
Date Enrolled: ___/___/___
Payment Received: \$ _____
Date Contract on File: _____
First Class of Session: _____

CHILDREN'S ENROLLMENT CLASS REGISTRATION FORM

- ❖ Please fill out this form and return with Release of Liability form. Review & sign the reverse side.
- ❖ If you are registering on-line, submit Registration Form & Release of Liability prior to first class.
- ❖ Please fill out a separate registration form for each dancer. Print a copy for your records.

STUDENT & CONTACT INFORMATION

Student First Name _____ Student Last Name _____
Student Nickname _____ Parent/Guardian Name(s) _____
Parent Cell Phone# _____ okay to SMS? YES NO
Home Phone# _____ Parent Work Phone# _____
Address _____ City _____ State _____
Postal Code _____ Email Address _____ okay to email? YES NO
Birthday ____/____/____ Age in September _____ Gender M / F

BILLING INFORMATION

Cardholder Name _____ Expiration ____/____/____
Address _____ City _____ State _____
Postal Code _____ Email Address _____ okay to email? YES NO

HOW DID YOU HEAR ABOUT US? _____

EMERGENCY INFORMATION (other than parents/guardian above)

Name _____ Relationship _____
Phone 1 _____ Phone 2 _____
Email Address _____

NOTES/ALERTS

(Please use the space below to let us know anything you would like us to know about your child or your situation. For example allergies, medication or anyone picking up from dance other than mom and dad.)

CLASS ENROLLMENT: (Please note enrollment is on a first come first served basis.)

- Class Name/Day (1): _____
- Class Name/Day (2): _____
- Class Name/Day (3): _____

Monthly Tuition Amount: \$ _____ Registration (\$35/child) and Deposit (\$50) due with 1st payment.

- ✓ All tuition requires a contract and valid credit card on file.
- ✓ Class contract & release of liability waiver must be signed before attending dance classes.

Classes begin August 29th, 2011 and continue through – June 16th, 2012. Holidays are observed.

June Production fees are automatically charged to the credit card on file on February 1st, unless dancers have opted out prior to that date. June Production is scheduled for June 9th, 2012 at the Mello Center.

Registration, Tuition & Class Information:

- Tuition is non-refundable and may not be credited toward future classes. Tuition is not pro-rated due to illness, vacation or missed classes. Tuition will only be refunded if a class is cancelled by the IAD.
- Thirty days written notification is required to drop a class and cease tuition charges. Deposit is credited toward June tuition, unless 30 day notice is received. Written notification to drop class is valid ONLY by way of a "Drop Form".
- Dancers may transfer to a different class on a space available basis, based on instructor approval.
- Please see the contract regarding late fees, NSF charges and make-up classes and other details.
- Dancers must re-enroll for Summer Classes and Fall/Spring 2012-2013.

Dance Etiquette & Absence/Tardy Policies:

- Come prepared to dance class with a positive attitude, proper dance attire and arrive early to stretch and warm-up. Dancers arriving more than 10 minutes late may be asked to observe for safety and injury prevention.
- Parents and dancers arrive quietly and speak softly in the lobby area and dressing room area as other classes are in session. Parents, siblings & friends are asked to wait outside the classroom unless it is a parent observation day.
- Place your belongings in a cubby or stow under a bench neatly. Do not leave valuables where you cannot see them.
- Dance class is a time to learn. Respect your teacher and fellow dancers. Devote your attention to what you are learning. Raise your hand if you have a question. Do not ask questions while others are dancing or while the instructor is demonstrating or talking.
- Attempt to apply all corrections. Keep a notebook or diary of corrections and combinations. Refer to it before each class.
- Talking is not permitted during dance class, unless directed by the instructor.
- Adhere to all dress code with hair neatly pulled back for all dance classes, without dangly jewelry or distracting items. Dancers not dressed appropriately for dance class will be asked to observe. (See contract and specific attire)
- Remove all shoes other than dance shoes *before* stepping on the dance floor.
- Parents, do not allow your children to hang on the ballet barres, run around or touch the mirrors.
- Gum chewing, food/drink (other than water) and smoking are not permitted. Snacks, juices, etc. are allowable in the lobby area ONLY. Recycle bottles and cans and throw away your trash. Place smelly garbage in the trash outside.
- Do not attend class if you are sick.
- If you are injured, IAD encourages dancers to observe class, take notes and participate as much as possible.
- Please notify your instructor immediately if you are injured or dealing with certain physical limitations. There is much to be learned from observing fellow dancers.
- Notify the office if you will be unable to attend your regularly scheduled class (children's classes).
- Do not wear lotions or oils if you will be stretching on the floor or bare foot.
- Excessive trips to the bathroom or for water will not be tolerated during class time. This is distracting to the entire class.
- More than three unexcused absences or six excused absences, that are not made up within the school year may prevent dancers from participating in the June Performance.
- Unexcused rehearsals & classes for Nutcracker or Company will not be permitted.
- Unexcused absences are those that have not been cleared with the office beforehand.
- Three tardy arrivals to class (more than 10 minutes late) = 1 unexcused absence
- Help your friends to learn choreography, changes and corrections if they have missed classes or rehearsals. If you have missed classes or rehearsals, please seek out help from your peers to learn choreography, changes and corrections you likely missed *before* you return to class or rehearsal.

Photo/Image Release & Release of Liability

Photo/Image Release

Photo/Image Release for _____ Name of student. (Parent /Guardian, please sign below to acknowledge agreement for your child.) Dancers at the International Academy of Dance may be videotaped and/or photographed and footage/photographs may be used for commercial purposes, advertisement and/or any other purposes International Academy of Dance deems suitable without further consent, notification or payment. Dancers names will never be used without permission.

Release of Liability

Dance Liability Release for _____ Name of student. (Parent /Guardian, please sign below to acknowledge agreement for your child.) In signing below, I agree that International Academy of Dance is in no way responsible for the safekeeping of my personal belongings while I attend class. I understand that classes at International Academy of Dance may be physically strenuous and I voluntarily participate in them with full acknowledgment that there is risk of personal injury, property loss or death. I agree that neither I my heirs, assigns or legal representatives will sue or make any other claims of any kind whatsoever against the International Academy of Dance or its members for any personal injury, property damage/loss, or wrongful death, whether caused by negligence or otherwise.

Parent Signature: _____ **Date:** _____